

New Sub Contractor Application

Date Submitted

Company/Partnership/Business Name

ABN

ACN

Service(s) Offered

Public Liability Insurer (*Please include a certificate of currency*).....

Workcover Insurer (*Please include a certificate of currency*).....

Postal Address

Home/Office Number

Fax Number

Contact Name

Mobile Number

Email

Website

Size of Crew / Number of Site Staff

Do all of your site staff/crew hold valid Construction Industry Induction (Red/White) Cards?
(*Please attach copies*)

Please also provide copy of any/all relevant licenses and qualifications
(eg Electrical, Plumbing, Scaffolding, Mobile Plant).....

Typical Lead Time (Time required prior to starting onsite)

Are you willing and able to work in the following municipalities?
(Tick all that apply):

- | | | | |
|---------------------------------------|--------------------------------------|------------------------------------|---|
| <input type="checkbox"/> Bayside | <input type="checkbox"/> Kingston | <input type="checkbox"/> Frankston | <input type="checkbox"/> Mornington Peninsula |
| <input type="checkbox"/> Port Phillip | <input type="checkbox"/> Stonnington | <input type="checkbox"/> Glen Eira | <input type="checkbox"/> Melbourne |
| <input type="checkbox"/> Yarra | <input type="checkbox"/> Boroondara | <input type="checkbox"/> Monash | <input type="checkbox"/> Whitehorse |

Please provide company names and contact names and numbers for three builders you have recently worked for:

1. Company.....
Contact Name.....
Contact Number.....
2. Company.....
Contact Name.....
Contact Number.....
3. Company.....
Contact Name.....
Contact Number.....

CONDITIONS for working with Bray Constructions Pty Ltd and working on Bray Constructions Pty Ltd Sites:

- All rubbish to be removed from work area and stacked in the designated rubbish pile.
- All site workers must hold valid Red/White Cards and be covered by appropriate workplace accident insurance.
- SWMS must be submitted to Bray Constructions Pty Ltd prior to starting on site.
- All relevant safety gear and equipment is to be used as appropriate to tasks and conditions.
- No dogs are to be brought on to the site.
- Invoices will not be approved:
if the invoice shows a cost more than the agreed amount,
until all agreed works are completed,
if the relevant work order number is not displayed on the invoice,
unless an original invoice is received at the Bray Construction office – fax copies are not acceptable.
- Payment will be made within 7 days after invoice is approved, or otherwise as agreed.
- Under no circumstances are sub-contractors engaged by Bray Constructions to undertake to perform any additional work directly for our client without prior consent from Bray Constructions. Any requests from the client are to be referred to Bray Constructions' head office immediately.
- All relevant compliance certificates are to be supplied with your final invoice.
- Contractors must be willing and able to quote work.

Please post this completed form (and attachments) to:

**The Construction Manager
Bray Constructions Pty Ltd
3 Spring Road
Highett VIC 3190**